

HELP WANTED

The Madison County Treasurer's office is currently accepting applications for the position of Office Clerk. Full-time. Education - High School Diploma or GED. Benefits - Health Insurance, Employee Assistance Program, Life Insurance, Paid Time Off, 401(k).

Assist in all office duties as assigned by the County Treasurer. Applicant must enjoy working with the public in a very busy office setting. Experience using a computer, typewriter, & 10-key calculator are necessary. Will be trained to use State of Nebraska and Madison County soft- ware. Equal Opportunity Employer. This position is subject to veteran's preference.

Hours: 8:00 A.M. to 5:00 P.M. - Monday through Friday

Salary: \$12.00 to \$14.50 /hour

Please send letter of introduction & resume:

Madison County Treasurer
Donna J Primrose
P.O. Box 270
Madison, Nebraska 68748
Phone: 402-454-3311 Ext. 133